

AGENDA

RIVINGTON PARISH COUNCIL MEETING ON 11 AUGUST 2025

Members of the Council are summoned to the Parish Council Meeting to be held on

Monday 11th August 2025 6.00pm, Spring Cottage, Rivington Village

1. To receive apologies for absence

2. Sign acceptance of office – Chairman Jones and a discussion on Vice Chair

3. To agree the Minutes of the last Parish Council Meeting 28 May 2025 as a true and accurate record

4. To receive declarations of interest: To declare any personal or pecuniary interest in respect of matters contained in this agenda or up to any point in this meeting

5. Public Time: To invite / listen to matters raised by members of the public. Standing Orders and Financial Regulations are suspended during this time. A vote regarding recording is taken.

6. Correspondence from members of the public

a. Request from Tarek Bakht to use the Village Green for a blind spot mirror.

b. Memorial bench for Martin Brownlow – discussed via email.

7. Annual Internal Audit / AGAR

a. To review the Parish Council's internal auditors report for 2024/25 – to follow

b. To agree the dates for the exercise of public rights for the inspection of accounts and supporting documents for 2025/26

8. Planning applications/property updates

a. Top O'th Hill – correspondence from Chris Smith.

b. Dryfield Lane flooding

9. Financial matters

a. To approve the Clerk's claim for May, June and July 2025 – to follow

b. To acknowledge PAYE/contracts for clerk to be in place by end of August 2025

- c. To approve the financial transactions from 01/04/25 until 05/08/25 – to follow
- d. Grant Projects; money outstanding from Dennis Wallace grant – to follow
- e. ICO – annual acceptance as per internal audit
- f. Insurance – New policy with Zurich
- g. RFO – Councillor James – Ellet to remain as RFO, working alongside Clerk.

10. Reports from other organisations

- a. Rivington Heritage Trust – emailed update from Councillor James-Ellett on 18/07/25
- b. PCSO and Neighbourhood policing teams – emailed for an update on 04/08/25
- c. United Utilities – Paul Ashcroft invited to meeting on 05/08/25
- d. Highways – Paul Connell meeting and a plan to move forward with evidence from above organisations.

11. Forward Plan: To consider and develop an annual forward plan for the Parish Council such as projects and budgets.

- a. Highways

12. AOB

- a. Risk assessment updated
- b. Chairman to offer a summary of 2025 for annual meeting minutes.
- c. Christmas Carols – 10th December at 7pm.
- d. Website Input

13. Date of next meeting: 20th October, 6.00pm at Spring Cottage, Rivington Village

Prepared by Jennie Seddon, Clerk to Rivington Parish Council:

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